

MassHire Franklin Hampshire Workforce Board
Minutes of July 19, 2024 Special Meeting via Zoom
10:03 AM to 10:24 AM
(Approved by the Workforce Board)

Board Members in Attendance:

Neil Scanlon (Chair)	Mark Dore	Alan Wolf
Melissa Eaton	Colleen Kucinski	Mpress Nembhard
John Waite	Clare Higgins	Kristin Cole

MassHire Staff in Attendance:

Sarah Wilson	Amanda Mankowsky	Maura Geary
Aaron Kropf	Catherine Zatyryka	Savannah Baldwin
Laura Whittier	Lily Reske	

Others in Attendance:

John, ASL interpreter

Agenda Item I: Call to Order

Chair Neil Scanlon called the meeting to order and facilitated introductions. Neil acknowledged the short notice of the meeting while stating the reason was that the first full Board meeting was a full month to the day after the new Executive Director started in this role (8/15) and there was no need to wait for a formal introduction.

Agenda Item II: Introduction of new MHFHWB Executive Director, Sarah Wilson

Sarah Wilson shared her organizational experience in connecting people with the right opportunity for fulfilling work while eliminating barriers in the process of creating more access, more equity, and more inclusion. Sarah spoke of her excitement about the nature of the work on deck, and outlined her plan of action for the initial months of her tenure. No discussion followed.

Agenda Item III: Onboarding process updates for MassHire FHWB

Neil apologized to the Board for not providing more clarity about the onboarding process. Steps taken were reviewed along with an outline of how the process was expected to proceed. Neil stated his intention to address any open issues with the Executive Committee, and noted how the Workforce Board staff is working collaboratively with the Career Center to handle onboarding details. The current CEO of the Hampden County WB served on the ED hiring committee; the former CEO has been contracted for training. There is no plan to involve the former ED of the Franklin Hampshire WB in training/this transition. Neil cited the mission of the WB and his availability during weekday working hours. In response to the query about who is on the Executive Committee, all members were listed. Neil provided news of an upcoming vacancy on the committee and shared how the departing Board member has nominated his replacement. The Nominating and Membership Committee is scheduled to review the nomination during their next meeting (9/26) per the directive of the Chair. No discussion followed.

Agenda Item IV: Adjourn

Motion: To adjourn by Neil Scanlon, seconded by John Waite.

Vote: Unanimous. No discussion followed.